

**CERTIFICATE of DISPOSITION of RADIOACTIVE MATERIALS**

NJ DEP Radioactive Materials - Agreement State  
 Program P.O. Box 420  
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 Tel. (609) 984-5462  
 Email: agreementstate@dep.nj.gov  
 Website: www.agreementstate.nj.gov



**Instructions:** This form is to be used to officially request termination of a license or release of a site which stored or used radioactive material. Disclosure of this information is required. Failure to provide any information will result in this request not being processed. Retain one copy and submit original of the entire request to the (BER) at the address above.

**A. LICENSE STATUS INFORMATION**

<b>LICENSEE NAME AND ADDRESS</b>	<b>LICENSE NUMBER</b>	<b>EXPIRATION DATE</b>
	<b>LICENSEE CONTACT NAME</b>	<b>TELEPHONE #</b>

<b>If license termination is <u>not</u> being requested, address of site(s) to be released:</b>	<b>If restricted use of the terminated site is requested, attach details and check this box.</b> <input type="checkbox"/>
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**B. DISPOSAL OF RADIOACTIVE MATERIALS**

The licensee executing this certificate certifies that:

- (A) No radioactive materials have ever been procured or possessed by the licensee under this license at this(these) site(s).
- (B) All activities authorized by this license have ceased at this(these) location(s), and all radioactive materials procured and/or possessed by the licensee under this license number cited above have been disposed of in the following manner: [(i) and/or (ii) below must be completed]
  - (i) Transfer of radioactive materials to the licensee listed below:  
 License Name: \_\_\_\_\_ License Number: \_\_\_\_\_ Issuing Agency: \_\_\_\_\_
  - (ii) Disposal of radioactive materials (explain and provide Waste Manifests):
    - (a) Directly by the licensee: \_\_\_\_\_
    - (b) By licensed disposal site: \_\_\_\_\_
    - (c) By waste contractor: \_\_\_\_\_
- (C) Devices returned to manufacturer and converted to exempt devices.
  - (a) Documentation of exempt conversion and most recent leak test attached.

**C. SURVEYS PERFORMED AND REPORTED (Check all that apply)**

- (A) A radiation survey was conducted by the licensee\*. The survey confirms:
  - (i) the absence of licensed radioactive materials.
- (B) A copy of the radiation survey results:
  - (i) is attached; or
  - (ii) is not attached (provide explanation); or
  - (iii) was forwarded to NJDEP on: \_\_\_\_\_
- (C) the required leak tests were performed for all sealed sources:
  - (i) The results of the latest leak test are attached; and
  - (ii) No leaking sources have ever been identified.

\*A radiation survey is not required if only sealed sources were ever possessed under this license and box (C)(ii) is checked. A radiation survey should include contamination survey results with MDA when unsealed material was used.

**D. RETENTION OF RECORDS**

Records required to be maintained following license termination shall be available at the following address:

**E. CERTIFICATION**

I certify under penalty of perjury that the information contained on this form and all attachments are true and correct. It is therefore requested that the above referenced site be released for unrestricted use or restricted use if the box in Section A is checked.

<b>NAME &amp; TITLE</b>	<b>SIGNATURE</b>	<b>DATE</b>
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